

**Sikkim State Organic Certification Agency  
(Govt. of Sikkim Undertaking)**

**Scale of fee (Annual) for Organic Certification (for NPOP only)**

**Category:** individual/group/processor

(In Rs)

Sl no	Component	Farmer/individual operator	No	Group of farmers	Processors/traders
1	Information and Application Form			250/-	
2	Initial Assessment and files charges			250/-	
3	Registration	upto 4Ha	<b>100</b>	<b>Members</b> 1.25 to 100: 1000	<b>Turnover:</b> 1. upto 10 lakhs : 2000
		b >4Ha to 10 Ha	200	2.101 to 200: 1500	2.10 lakhs to 30 lakhs: 4000
		c >10 Ha	300	3.201 to 300: 2000	3. >30 lakhs:6000
				4. 301 to 500: 3000	
4	Inspection & certification (per man days) Rs. 25/- per Ha (minimum)	a. upto 4Ha	750	1.25 to 100: 3000	1. upto 10 lakhs : 2250
		b. >4Ha to 10Ha	1500	2.101 to 200: 4000	2.10 lakhs to 30 lakhs : 5000
		c. >10 Ha	2000	3.201 to 300: 5000	3. >30 lakhs:7000
				4. 301 to 500 :6000	
5	Fee for travel time (per day, for >8hours)	100		1.25 to 100: 100 2.101 to 200: 300 3.201 to 300: 500 4. 301 to 500 :1000	500
	For travel more than 8hours	Rs. 500/- per hour		Rs. 750/- per hour	Rs. 1000/- per hour
6	Travel expenses (including boarding, lodging & local conveyance, communication charges)			Actual	
7	Scope certificate (per year)	a. upto 4Ha	300	1.25 to 100: 300 2.101 to 200: 500 3.201 to 300: 750 4. 301 to 500 :1000	<b>Turnover :</b> 1. upto 10 lakhs: 1000
		b. >4Ha to 10 Ha	500		2.10 lakhs to 30 lakhs : 2000
		c. >10 Ha	1000		3. >30 lakhs:3000
8	Fees per Transaction Certificate (TC), if required			Rs. 750/- per TC	
9	Chemical Analysis, if required			Actual Costs	

**Category: Wild Harvest and Organic Input Manufacturing Unit**

SI No	Component	Wild harvest			Organic input manufacturing unit
		Collection area Upto 500 Ha	>500 Upto 1000Ha	>1000 Upto 2500Ha	
1	Registration fee	500	1000	2000	500 per unit
2	Inspection & certification (per man days) Rs. 25/- per Ha (minimum)	1500	4000	5000	1500
3	Fee for travel time (per day, for >8hours)	200/day per inspector	300/day per inspector	500/ day per inspector	500
	For travel more than 8hours	Rs. 300/- per hour	Rs. 500/- per hour	Rs. 750/- per hour	Rs. 750/- per hour
4	Travel expenses (including boarding, lodging & local conveyance, communication fees)	Actual	Actual	Actual	Actual
5	Scope certificate (per year)	1000	1000	1500	1000
6	Transaction certificate on NPOP (per copy), if required	750	750	1000	1000
7	Lab test charges (if required) soil, water & residue analysis of produce/products	Actual cost	Actual cost	Actual cost	Actual cost
8	Fee for appeals (per appeal)	100	200	300	500

**Note:**

1. Taxes will be extra, as applicable from time to time.
2. The Tariff/Fees is exclusive of taxes, operator/service provider needs to pay service tax and any other applicable taxes/service charges as set out by concern Government/Department/Authority/Agency.
3. An advance of 80% payment of overall estimated costs as to be paid in advance before inspection. Remaining cost (inclusive of all) is to be paid when the report is finalized, on the basis of the detailed invoice enclosed with the final report but before generation of final scope certificate.
4. Based on above fees structure, a detailed estimate of the overall cost will be send before each inspection. The Operator/Service Provider/Project Mandator has to approve the cost estimate before the inspection.
5. The rates are in Indian Rupees (INR) only.
6. Annual renewal fee will be 50 percent of registration cost.
7. Registrations fees/Renewal Fees/Travel cost is non-refundable.
8. If duplicate Scope or Transaction Certificate is demanded extra charges @ Rs. 300/- per certificate will be levied.
9. Communication fees/Charges/Expenses include costs incurred by SSOCA towards telephone/mobile/internet/faxes/courier/photocopies related to each project.
10. Above all charges will be certification as per NPOP. If certification for foreign standard, the all charges will be double.
11. For Government Sponsored Grower Group Projects fees will be charged as per agreement for the project excluding TC charges and Lab Analysis if any.
12. Late fee for the renewal of the operators min. Rs. 500/- per month.

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13. If the operator is responsible for a necessary additional inspection (or re-inspection) due to major deficiencies (e.g. use of illicit means or additional inspections imposed by Certification Committee due to detection of serious non-compliances or due to other reasons for which operator is responsible) SSOCA will ask for additional fees. These will be calculated on the base of costs thereby incurred (like daily rates for the inspector, travel costs, lab costs etc.).
14. Additional time for inspection and certification caused by missing or wrong information due to the operator's shortcomings, or for services not included in the initial offer will be charged extra to the client.
15. Above tariffs may vary from time to time.
16. The CEO reserves all rights to increase or decrease fees.

Chief Executive Officer  
SSOCA

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Sherab L. Dorjee